

HOW-TO

The Recycle Bin

Applies to: Shield Vault only

When files are deleted from Shield's shared storage, they go to the Recycle Bin first — so an accidental delete is easy to undo. This page lists deleted items from Head Burrow and Common Burrow (your private and shared storage areas).

Recovering files

Select the deleted files you want back and press **Recover Selected Files**. They return to where they were deleted from.

Emptying the bin

When you're finished, **Empty Recycle Bin** permanently removes everything in it to reclaim space.

Emptying the bin is permanent — the space is reclaimed and the files can't be recovered afterwards.

Tips & troubleshooting

- The Recycle Bin is your safety net for shared-storage deletes — check here first if a file goes missing.
- It covers both Head Burrow (private) and Common Burrow (shared) areas.

Need a hand? As a founding member you have a direct line to the people building Shield — email hello@wombatss.com.